

REPUBLIC OF CAMEROON

Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND LOCAL
DEVELOPMENT

NDIAN DIVISION

ISANGELE COUNCIL



REPUBLIQUE DU CAMEROUN

Paix – Patrie – Travail

MINISTRE DE LA DECENTRALISATION ET DU
DEVELOPPEMENT LOCALE

DEPARTEMENT DE NDIAN

COMMUNE D'ISANGELE

Contact: 671 72 64 98; Email: isangelemc@yahoo.com

TENDER NOTICE

No. 002/ONIT/IC/ICITB/2025 OF 24/01/2025 FOR THE REHABILITATION OF WARE HOUSE (LOT 1) AND REHABILITATION OF COMMUNITY HALL (LOT2) IN ISANGELE COUNCIL, NDIAN DIVISION, SOUTH WEST REGION.

FINANCING: PUBLIC INVESTMENT BUDGET, FINANCIAL YEAR 2024

1. Subject of the invitation to tender:

The Mayor of ISANGELE Council, the Contracting Authority, hereby launches an open national invitation to tender **FOR THE REHABILITATION OF WARE HOUSE (LOT 1) AND REHABILITATION OF COMMUNITY HALL (LOT 2)** in ISANGELE Council, NDIAN Division, South West Region.

2. Nature of services

The works comprise notably:

Lot 1 – rehabilitation of Ware house

- site installation and preliminary work
- earthworks
- concrete and reinforced concrete works
- VRD

Lot 2 – The rehabilitation of community hall :

- site installation and preliminary work
- earthworks
- concrete and reinforced concrete works
- electricity
- wooden, metallic, alu and glass joinery
- Tiling
- painting
- VRD

3. Lots

Lot	Job descriptions	Location
Lot 1	rehabilitation of Ware house	Isangele
Lot 2	Rehabilitation of community hall	Isangele

4. Estimated cost

Lot	Job descriptions	Cost estimate
Lot 1	rehabilitation of Ware house	seven million (7,000,000) CFA F

Lot 2	Rehabilitation of community hall	sixteen million (16,000,000) CFA F
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5. Execution duration

The maximum duration provided by the Project Owner for the execution of the works forming the subject of this invitation to tender is as follow:

Lot	Job descriptions	Execution duration
Lot 1	rehabilitation of Ware house	Three (03) months
Lot 2	Rehabilitation of community hall	Three (03) months

This period runs from the date of notification of the service order to start the work.

6. Participation and origin

Participation in this invitation to tender is open to duly legalized Cameroonian enterprises that fulfil the requirements of the invitation to tender.

7. Financing

Construction which form the subject of this invitation to tender shall be financed by **PUBLIC INVESTMENT Budget 2025 financial year.**

8. Submission method

The mode of submission selected for this consultation is **offline**.

9. Bid bond

Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in document No. 14 of the Tender File, of an amount of **(see table)** and **valid for thirty (30) days beyond the initial date limit of validity of bids.**

Lot	Job descriptions	Cost estimate	Amount of bid bond
Lot 1	Rehabilitation of Ware house	7,000,000 CFA F	140,000
Lot 2	Rehabilitation of community hall	16,000,000 CFA F	320,000

The bid bond provide in accordance with the Circular Letter No. 000019/LC/MINMAP of 5th of June 2024 relating to the modalities of constitution, deposit, conservation, restitution and withdrawal of bond on public contracts.

The absence of the bid bond issued by a first-rate bank or financial body of first category authorised by the Minister in charge of Finance to issue bonds for public contracts shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted.

10. Consultation of tender file

The file may be consulted during working hours at **ISANGELE Council, Service for award of contracts** as soon as this notice is published.

11. Acquisition of tender file

The file shall be obtained from **ISANGELE Council, Service for award of contracts** as soon as this notice is published against payment of the sum of **fifteen thousand (15,000) CFA francs for lot 01 and thirty-five thousands (35,000) CFA francs for lot 02**, payable at **ISANGELE Municipal Treasury.**

12. Submission of bids

Each bid drafted in English or French in **seven (7) copies including the original and six (6) copies** marked as such, should reach **ISANGELE Council, Service for award of contracts** not later than 25/02/2025 at **9 a.m. o'clock** and should carry the inscription:

**OPEN NATIONAL INVITATION TO TENDER No. 002/ONIT/IC/ICITB/ND/SWR/2025 OF 24/01/2025
FOR THE REHABILITATION OF WARE HOUSE (lot 1) AND REHABILITATION COMMUNITY HALL (LOT 2) IN
ISANGELE COUNCIL, NDIAN DIVISION, SOUTH WEST REGION.**

"To be opened only during the bid-opening session"

13. Admissibility of bids

The administrative documents, the technical offer and the financial offer must be placed in separate envelopes and submitted in a sealed envelope.

The Project Owner will not accept :

- Envelopes bearing indications of the tenderer's identity;
- Envelopes received after the deadline for submission;
- Applications that do not comply with the submission method.
- Envelopes without an indication of the identity of the tenderer;
- Failure to comply with the number of copies indicated in the RPAO or bids in copies only;

Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of finance to issue bonds for public contracts or the failure to comply with the model documents in the Tender File shall lead automatically to the rejection of the bid without any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

14. Opening of bids

The bids shall be opened in a single phase on the 25/02/2025 at **10 a.m. o'clock** local time by the **ISANGELE Internal Tenders Board** in the **Conference Hall of the ISANGELE Council** situated at **ISANGELE Council Town Hall**.

Only tenderers may attend this opening session or be represented by a single person of their choice, duly authorised, even in the case of a group of companies.

Under pain of being rejected, the required administrative documents must be submitted in originals or copies certified by the issuing service or the relevant administrative authority, in accordance with the provisions of the Special Regulations of the invitation to tender. They shall be no later than 3 (three) months old from the original deadline for the submission of tenders or must have been issued after the date of signature of the Tender Notice.

In case of absence or non-conformity of a document in the administrative file during the opening of bids, after a 48 (forty-eight) hours deadline granted by the Board, the file shall be rejected.

15. Evaluation criteria

i. Eliminary criteria

The eliminary criteria are the following:

- Absence of bid bond at the opening of bids with its consignment receipt delivered by the CDEC ;
- Failure to submit, beyond the 48 (forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- False declarations, fraudulent schemes or forged documents;
- Failure to comply with 70% essential criteria (70% referring to the qualification threshold of technical bids);
- Absence of the sworn statement for not having abandoned contracts during the last three years;

- Failure to comply with bids file format;
- Absence of a quantified unit price in the financial offer;
- Absence of own or hired minimum equipment;
- absence of a site engineer as technical staff;
- Absence of an element in the financial offer (submission, Bill of quantities and cost estimate, Schedule of Unit Prices, Sub-detail of Unit Price);
- Absence of integrity charter dated and signed;
- Absence of the dated and signed commitment statement to comply with environmental and social clauses.

ii. Essential criteria

The criteria relating to the qualification of candidates are the following:

	Lot 1	Lot 2
- Financial situation	02 criteria	02 criteria
- Experience	02 criteria	02 criteria
- Personnel	20criteria	20 criteria
- Equipment	05 criteria	05 criteria
- Technical proposal (methodology and planning of execution)	05 criteria	05 criteria
Total	34 criteria	34 criteria

N.B.: Non-respect of least at 70% of essential criteria shall entail rejection of the bid.

16. Award

The contract shall be awarded to lowest bidder fulfilling the best technical and financial conditions.

17. Maximum number of lots

A bidder cannot be awarded **more than two (02) lot**.

18. Validity of bids

Bidders will remain committed to their bids for **ninety (90) days** from the initial deadline set for the submission of bids.

19. Complementary information

Complementary informations may be obtained during working hours from **ISANGELE Council, Service for award of contracts, Tel. 653212239, Email: isangelemc@yahoo.com.**

20. Fight against corruption and malpractices

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48.

ISANGELE, the 24/01/2025

THE LORD MAYOR OF ISANGELE Council

The Project Owner

Copies:

- SDO/NDIAN,
- MINMAP/DD-NDIAN,
- ARMP/SW,
- Contracting Entity,
- Chairpersons of TB,
- Notice Boards.



Magdaline Poudy
Mayor
Isangele Council